

LACONI Circulation Services Section
Program Committee Meeting Minutes
8/13/10
Schaumburg Township District Library

Attending: Surekha Pal, Paula Pena, Susan Farid, Maureen Dunne, Marie Thomas,
Richard Hanrath, Tobi Oberman

- Surekha went over the August 6th Administrator's meeting which had many of the officers of all of the section in attendance.
- The new Technology section will have its first program in September.
- Went over the new fee schedules that will be implemented for all sections.
- Soon, on-line registration using Pay Pal will be implemented for all sections. All sections will use Chase bank for funds and monies will be separated out for each section from the Chase accounts.
- All LACONI programs are approved for CPDU credits. Records need to be kept for seven years. This duty will belong to the Secretary.
- LACONI will have a table at ILA and all sections are invited to flyers or informational items at the table. We will also be looking for volunteers to man the table!
- The new LACONI brochure will be available soon with the addition of the new Technology section as well as other promotion information.
- Circ will have at least a half sheet of information about our future programs ready for ILA.
- January 14, 2011 will be the next Administrators meeting.
- Susan Farid spoke of her efforts to open our account for this year and Paula and Surekha went over the efforts of the Admin section to set up the new Pay Pal account.
- Paula is posting all the new information on the LACONI site.
- The Salary Survey will be available on CD.
- Review of the upcoming program. Speaker will contact Richard for any setup that she needs.
- Vicky will accept the registration monies and forward to Susan.

- We reviewed our program evaluations. Paula will do a Survey Monkey and we will send to the emails that are given to us. We made a few additions to the survey and reworded some of the questions to be more pertinent. We can elicit ideas for future programs at the Business meeting.
- The Committee proofread the fall flyer.
- Surekha review our future programs and locations:
- September 16, 2010: Schaumburg
- January 20, 2011 Arlington Heights
- May 19, 2011 Glenside Public Library
- We had a lively discussion on programming ideas.
- Committee members do not pay registration costs nor do the attendees of the hosting library.
- We want to continue recruiting new members to our committee.
- We reviewed the Officers duties as written in our By-laws.
- Rosemary and Susan will take care of the Registration table at September's program.
- Meeting adjourned at 12:15 pm.